

**FEDERAL UNIVERSITY OF TECHNOLOGY,
P.M.B. 1526, OWERRI.**

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**INVITATION TO TENDER FOR NEEDS ASSESSMENT INTERVENTION FUND FEDERAL
UNIVERSITY OF TECHNOLOGY, OWERRI.**

INTRODUCTION:

The Federal University of Technology, Owerri invites competent Contractors/ Suppliers to Tender for the following NEEDS ASSESSMENT INTERVENTION FUND projects:

LOT	DESCRIPTION OF PROJECT
1	Procurement and Installation of Lecture Theatre seats for School of Health Technology
2	Procurement and Installation of Lecture Theatre seats for School of Environment Sciences
3	Procurement and Installation of Auditorium seats for School of Engineering and Engineering Technology
4	Procurement and Installation of Lecture Theatre seats for School of Agriculture and Agricultural Technology
5	Procurement and Installation of Lecture Theatre seats for Parents Management Forum
6	Procurement and Installation of Lecture Theatre seats for Hall of Mercy
7	Procurement, Installation, Testing, Training and Commissioning of Research/Laboratory Equipment for Department of Physics
8	Procurement and Installation of 500KVA Cummins Engine Sound proof Generator/500KVA 11/0.415KV Transformer with housing and other accessories
9	Procurement, Installation and Testing of Laboratory Teaching and Research equipment, including Training of Staff for various Schools.

MANDATORY REQUIREMENTS (Original documents must be presented for sighting):

- (a) Evidence of Incorporation with the Corporate Affairs Commission (CAC);
- (b) Current Tax Clearance Certificate for the past 3 years i.e. 2015, 2016 and 2017, valid till 31st December, 2018;
- (c) Evidence of Compliance with PENCOM requirements (with Certificates) valid till 31st December, 2018;
- (d) Evidence of Compliance with Industrial Training Fund requirements (with Certificates) valid till 31st December, 2018;
- (e) Evidence of Compliance with the National Social Insurance Trust Fund (NSTIF) valid till 31st December, 2018;
- (f) Evidence of registration on the Bureau of Public Procurement's National Database of contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR) expiring on 30/6/2019 or valid certificate issued by the BPP;

OTHER REQUIREMENTS:

- (a) List of similar and verifiable projects successfully executed by your company with locations, letters of award, completion certificates within the last 5 years.
- (b) Current Company Audited Account for the past 3 years (2015, 2016 and 2017).
- (c) List and qualifications/CV and Certificates of technical staff and registration with relevant professional bodies.
- (d) List of verifiable essential equipment in full working condition owned, hired or leased.
- (e) Current Sworn Affidavit In line with the provision of part iv. Section 6 Sub-section 16(f) of the Procurement Act 2007.
- (i) That all the documents for the Technical bid are genuine and correct.
- (ii) That the Director(s) of the prospective contractual company has/have never been convicted by any court of law
- (iii) That neither the company nor any of the company's directors is bankrupt
- (iv) That no Officer of the Federal University of Technology, Owerri (FUTO) is a former or present director of the company
- (v) That the company is not in receivership.

COLLECTION OF BID DOCUMENTS/TENDER:

Contractors are to collect Financial Bid documents from the General Office of the Procurement Unit, Room 215, Senate Building upon payment of N10,000.00 (Ten thousand Naira) only.

SUBMISSION OF TECHNICAL AND FINANCIAL BID DOCUMENTS/OPENING:

Two (2) copies (each) of both Technical and Financial Bid Documents must be in two different sealed envelopes tagged "Technical Bid" and "Financial Bid," respectively with the company's name and must be placed in an envelope marked on the top left-hand corner, the Project Name and Lot No. and addressed to The Vice-Chancellor, Federal University of Technology, Owerri, Imo State. The Document should be dropped in a tamper proof box provided at the General Office of the Procurement Unit, Room 215, Senate Building, Please note that the two copies of Technical Bid Documents should be bound with a table of contents in order of listing above **not later than 12:00 noon, Wednesday 8 May, 2019.**

OPENING OF TENDER DOCUMENTS

Only the Technical Bid documents shall be opened immediately after the deadline for submission at **12:00 noon, Wednesday 8 May, 2019** in the University's Council Chambers in the presence of bidders or their representatives, while the Financial Bids will be kept un-opened. Please ensure that you sign the bid submission register provided in the Procurement Unit, Room 215 first floor of the Senate Building FUTO as the University will not be held liable for misplaced or wrongly submitted bids.

All bidders are expected to attend. Interested Members of the Public and Private Sector Professionals in the Construction Industries. Non-Governmental Organizations and Journalists are invited to witness the opening.

PLEASE NOTE:

- (a) The participation in the bid process does not guarantee any person the right to be selected or awarded any contract.
- (b) That by the submission of tender documents, the University is neither committed nor obliged to award any contract to any Contractor/ Supplier/Agency.
- (c) That this advertisement for invitation to tender should neither be misconstrued as commitment on the part of the University, nor should it entitle any Contractor/Firm to make any claims whatsoever and/or seek any indemnity from the University.
- (d) The University reserves the right to reject any or all bids of interest and to Terminate the procurement process at any time without any liability to the University.
- (e) Any bid submitted after the closing time and date shall not be considered.
- (f) If at any time during the procurement/construction process it is discovered that the submission made by any contractor is invalid/fake, the contractor will be automatically disqualified and the investment made so far in the project will be automatically voided.
- (g) Bidders should not bid for more than one lot.

ENQUIRIES:

All enquiries should be directed to the Ag. Head, Procurement Unit/Secretary to Tenders Board, Federal University of Technology, Owerri.

SIGNED:

A.G HEAD, PROCUREMENT UNIT/SECRETARY TO THE TENDERS BOARD